ALAMAU

African Leadership Academy Model African Union

CONFERENCE POLICIES

Herein are the policies governing African Leadership Academy Model African Union 2017 (subsequently referred to as "ALAMAU"):

QUALIFICATION

1. All individuals intending to participate as delegates at ALAMAU must be between 15 and 19 years of age, and either:
   (i) enrolled in a high school (Grade 10 or above) during the period of March 15th to March 19th 2017, or
   (ii) Must have recently graduated from a high school (less than 12 months post-graduation and not currently enrolled in a tertiary institution).
2. **Only** teachers/staff from high schools registering students are eligible to serve as faculty advisors. Any individual who is eligible to participate at ALAMAU as a delegate is ineligible to serve as a faculty advisor. Independent delegates need not be accompanied by advisors or parents.
3. These are the directives regarding delegation sizes:
   (i) All school delegations **must be** comprised of either a single delegation of five students and one faculty advisor, or a double delegation of ten students and two faculty advisors. However, a school may register up to five additional independent delegates if there are several more interested participants.
   (ii) The maximum number of students a school can register is a double delegation of ten and five independent delegates.

REGISTRATION

1. Registration will only be considered complete once the non-refundable school registration fee has been paid.
2. Delegations may complete registration through the ALAMAU website from June 1st - October 30th, 2016. Delegates that register before the second priority registration deadline of September 30th, 2016 will be eligible for their country and committee preferences, subject to availability.
3. Pending availability, late registration will be open from October 30th - November 15th, 2016. Delegates who undergo late registration will incur 15% late registration fees.
4. ALAMAU does not guarantee placement at the conference even if registration is submitted before October 30th, 2016. All applications will be considered for acceptance on a rolling basis and registration will be closed once all slots are filled.

CONDUCT DURING CONFERENCE

1. DRESSING: Delegates are expected to be dressed in western business attire or African traditional attire while at ALAMAU. Western business attire includes a suit jacket, slacks (or skirts for women), dress shirt (with tie for men) and dress shoes. Traditional attire from any African country is also permitted, provided the delegate is decently and corporately dressed. If a delegate's attire is deemed inappropriate by ALAMAU staff, the delegate will be asked to leave the session and return with appropriate attire. Clothes that expose excessive bare skin or are revealing are deemed inappropriate. Repeated offenses will factor negatively in the consideration for awards.
2. DECORUM: Delegates are expected to remain "in character" while at ALAMAU. Delegates must accurately represent the interests and policies of their assigned country while showing respect for the opinions and ideas of fellow delegates. It is unlawful to interrupt other speakers, raise one's voice or violently disagree with other

delegates. With this in mind, delegates who disrupt committee sessions or other conference events may be barred from further participation at ALAMAU.

3. UNLAWFUL SUBSTANCES: ALAMAU will not tolerate the possession or consumption of alcohol, illegal drugs or tobacco. Delegates found in possession of any illegal substances may be expelled from the conference. Withholding information about the possession or use of drugs will also be considered an offense, for which the offending delegates may be suspended or expelled from the conference.

4. ROOM SHARING AND SEXUAL CONDUCT: ALAMAU will not tolerate sharing of rooms by delegates of opposite genders. Upon arrival at the conference, all delegates will be allocated to single rooms or shared rooms with other delegates of the same gender. Overnight stay of delegates of opposite genders is not permitted, and delegates found guilty of this may be expelled from the conference. ALAMAU completely forbids sexual relations between delegates during the conference and any delegate found in contravention of this policy will be summarily expelled from the conference.

5. EXIT: All delegates will be mandated to remain within the conference premises at all times, unless granted exit by both their advisors and the Chairperson. Delegates who leave the conference premises without permission will be deemed to have acted inappropriately, and may lose consideration for conference awards. Their affiliated institutions might also lose the opportunity of participating at future ALAMAU conferences.

6. CURFEW: Curfew is set at 23h00 each night; delegates who are found outside of their rooms or in rooms other than theirs will be expected to give explanations with valid reasons. Delegates will be strongly reprimanded for improper behaviour and may lose consideration for awards or be suspended from the conference if such behaviour is repeated.

7. ROLE OF ADVISORS: Faculty advisors play an important role at the conference in addition to their own learning obligations. Advisors are responsible for the safety, wellbeing, and conduct of their delegates:

   (i) Faculty advisors are expected to monitor their students' attendance at committee sessions and help them understand the skills of diplomacy as practiced at ALAMAU. In the event that a delegate is unable to carry out their duties in their committees, the advisors must be on hand to look after the delegate.

   (ii) During the conference, faculty advisors are expected to attend the Faculty Advisor Learning Series and feedback sessions, and participate effectively.

   (iii) When there are no activities scheduled on the faculty advisor program, faculty advisors are permitted to observe their students from the back of committee rooms, but not to communicate with their students while committee sessions are in progress. Advisors may communicate with their students only during recess sessions.

   (iv) Faculty advisors are also required to assist the ALAMAU staff in enforcing these conference policies with regards to their school's delegates.

   (v) If a faculty advisor acts and behaves in a way that is deemed inappropriate and detrimental to the conference, ALAMAU reserves the right to expel him/her, together with their delegation immediately without refund and/or prohibit their participation at future conferences.

8. HARASSMENT: ALAMAU **will not** tolerate any instances of harassment or discrimination based on race, gender, sexual orientation, national origin, religion, age, or disability. Further, ALAMAU **will not** tolerate any instances of inappropriate behaviour or unwelcome advances of a sexual nature. If any delegate, staff or advisor believes they have encountered harassment or discrimination, they must bring it to the attention of the Chairperson or another member of the Secretariat. Offending parties will be expelled from the conference with immediate effect and might be handed over to the national police for further investigation or possible prosecution.

   Any delegate, staff or advisor who is aware of any infraction above but fails to notify the Chairperson will also be considered guilty, and liable for the above measures.